

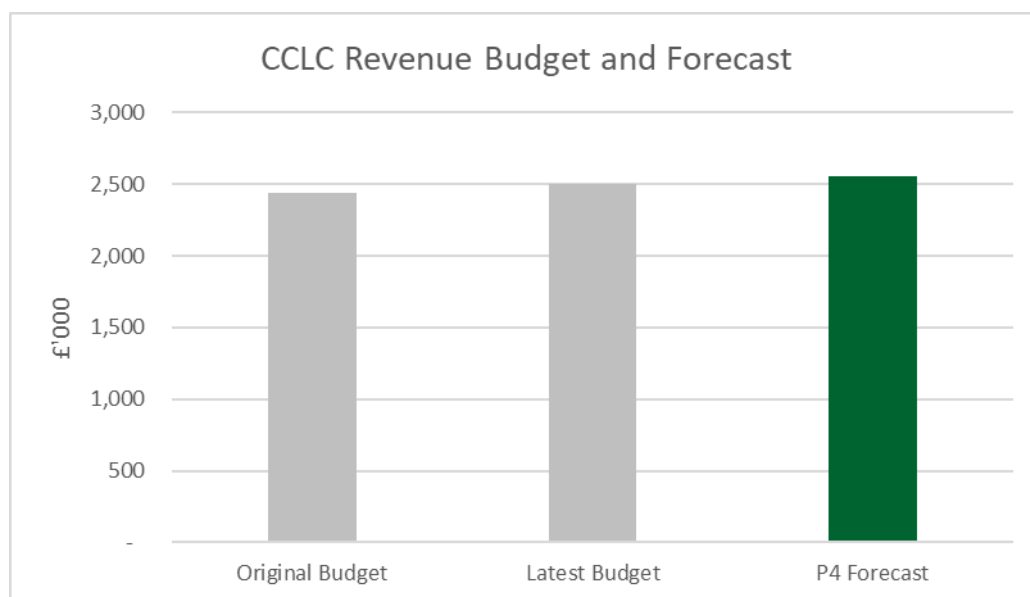
Climate change, Leisure and Community Committee Detailed Monitoring Report

Overview

1. This appendix sets out the detailed financial monitoring position for budgets within the scope of the Climate Change, Leisure and Community (CCLC) Committee. The forecast is based on the position as at Period 4 which covers the period from 1 April 2023 to 31 July 2023.

Revenue

2. The latest forecast is net expenditure of £2.554m against the latest budget of £2.499m, a variation of £0.055m. The detailed revenue budgets and MTFP forecast is set out in Annex A.



Service Area	Original Budget £000	Latest Budget £000	Yearend Forecast £000	Forecast Variation to Budget £000
Community Partnerships	958	970	957	(13)
Leisure	1,158	1,158	1,208	50
Sustainability and Climate	325	371	389	18
Total	2,442	2,499	2,554	55

3. Annex B sets out the main variations to budget.

Capital Investment Programme

4. The latest capital investment budget for 2023/24 is £1.261m. A variation of (£0.003m) is reported.
5. Detailed Capital budgets and explanation of key variations are set out in Annex C and Annex D respectively.

Staff Vacancy Monitoring

6. A major risk of non-delivery of service is where key staff leave the Council's employ and there is a delay or difficulty in recruiting suitable candidates to fill the vacant post.
- 7.
8. The following table sets out the vacancies as at 31 July 2023.

Department	Job Title	Comments	Total
Landscape (Tree Unit)	Tree and Landscape Officer	Currently advertised	1.00
Watersmeet	Watersmeet Marketing Officer	Recently advertised	1.00
Total Climate Change, Leisure & Community			2.00

Annex A CCLC Committee Medium Term Revenue Budget Service

Climate Change, Leisure and Community								
Community Partnerships	Original Budget 2023/24 £	Latest Budget 2023/24 £	Spend to Date £	Forecast Outturn 2023/24 £	Variance @ P4 £	Forecast 2024/25 £	Forecast 2025/26 £	Officer Comments
Citizens Advice Bureaux	303,340	303,340	0	303,340	0	303,340	303,340	Awaiting Q1 invoice. Accommodation costs actioned at year end
Community Development	4,500	4,500	(61,816)	4,500	0	4,500	4,500	Income and Expenditure budgets of £55,000 required for Ringfenced Household Support Fund grant
Community Safety	217,274	228,774	147,331	228,774	0	218,103	218,103	Budget will be spent
Community Partnerships	209,387	209,387	64,904	209,387	0	211,303	211,303	Budget will be spent
Env Health - Commercial Team	209,790	209,790	(232)	209,790	0	209,790	209,790	Budget will be spent
Licensing	(66,261)	(66,261)	(49,370)	(66,261)	0	(66,050)	(66,050)	Budget will be spent
Community & Leisure Grant	80,000	80,000	4,800	67,000	(13,000)	80,000	80,000	Budget virement of £13,000 to Leisure for Arts on Prescription and Health projects
Total	958,030	969,530	105,617	956,530	(13,000)	960,986	960,986	

Leisure	Original Budget 2023/24 £	Latest Budget 2023/24 £	Spend to Date £	Forecast Outturn 2023/24 £	Variance @ P4 £	Forecast 2024/25 £	Forecast 2025/26 £	Officer Comments
Abbots Langley Project	0	0	(374)	0	0	0	0	Income and Expenditure budgets of £159,000 required for use of S106 funding for projects
Community Sports Network Csn	0	0	0	0	0	0	0	
Community Arts	11,400	11,400	(27)	17,900	6,500	11,400	11,400	Income and Expenditure budgets of £1,000 required for Ringfenced Warner Brothers grant for Arts in the Park event and Budget Virement of £6,500 from Community Partnerships to deliver Arts on Prescription projects
Watersmeet	5,406	5,406	(90,414)	8,787	3,381	5,562	5,562	Supplementary estimate of £13,776 due to change in Business Rates ratable value
Leavesden Ymca	(35,000)	(35,000)	(19,105)	(35,000)	0	(35,000)	(35,000)	Income is received quarterly.
Oxhey Hall	(3,000)	(3,000)	(1,513)	(3,000)	0	(3,000)	(3,000)	Income is received quarterly.
Museum	(700)	(700)	(700)	(700)	0	(700)	(700)	Budget met
Playing Fields & Open Spaces	97,731	97,731	30,013	97,731	0	97,731	97,731	Budget will be spent
Play Rangers	56,495	56,495	20,592	56,495	0	56,416	56,416	Budget will be spent
Comm Parks & Sust Project	24,200	24,200	6,049	24,200	0	24,200	24,200	Budget will be spent
Aquadrome	16,550	16,550	18,993	44,050	27,500	39,050	39,050	Supplementary estimate of £22,500 due to the Algae Management Control System budget being moved from Capital programme as spend identified as revenue costs. Variance to be managed in year of £5,000 due to repair works to damaged parts of sewage pumps at the Aquadrome
Leisure Venues	(479,640)	(479,640)	1,377	(479,640)	0	(514,893)	(514,893)	Q1 invoices due to be raised
Leisure Development	519,504	519,504	150,396	519,504	0	519,600	519,600	Budget will be spent
Play Development - Play schemes	42,940	42,940	(21,274)	42,940	0	42,940	42,940	Income and Expenditure budgets of £9,270 required for Ringfenced HAPPY grant and Budget Virement of £6,456 within the cost centre to facilitate the hiring of a new electric van
Sports Devel-Sports Projects	45,550	45,550	4,562	52,050	6,500	45,550	45,550	Income and Expenditure budgets of £9,320 required for Ringfenced Together Fund grant of £3,770 and Lawn Tennis Association grant of £5,550. Budget Virement of £6,500 from Community Partnerships to deliver Health projects
Leisure & Community Services	121,355	121,355	18,373	121,355	0	121,277	121,277	Budget will be spent
Grounds Maintenance	735,553	735,553	225,840	741,689	6,136	743,654	743,654	Supplementary estimate of £6,136 due to inflationary increase to Transport contract
Total	1,158,344	1,158,344	342,788	1,208,361	50,017	1,153,787	1,153,787	

CCLC Committee Medium Term Revenue Budget Service cont.

Sustainability and Climate	Original Budget 2023/24 £	Latest Budget 2023/24 £	Spend to Date £	Forecast Outturn 2023/24 £	Variance @ P4 £	Forecast 2024/25 £	Forecast 2025/26 £	Officer Comments
Energy Efficiency	19,500	19,500	0	19,500	0	19,500	19,500	Budget will be spent
Sustainability Projects	3,000	3,000	0	3,000	0	3,000	3,000	Budget will be spent
Corporate Climate Change	98,085	144,154	(962,444)	144,154	0	98,902	98,902	Income and Expenditure budgets of £986,152 required for Ringfenced Social Housing Decarbonisation Fund
Pest Control	80,755	80,755	0	80,755	0	12,755	12,755	Budget will be spent
Environmental Maintenance	25,970	25,970	11,790	43,970	18,000	25,970	25,970	Variance to be managed in year of £18,000. An overspend is predicted on the disposal of gas canisters. We are currently piggy backing off of the current HCC contractor but we are in discussion with HCC to see if we can dispose of canisters at the Recycling Centres and if so whether this would be at a more favourable rate. We have no option other than to collect and dispose of fly tips so likely that we will see an overspend on this budget which can be managed by utilising underspends elsewhere.
Animal Control	62,305	62,305	19,677	62,305	0	62,253	62,253	Budget will be spent
Cemeteries	(208,623)	(208,623)	(98,834)	(208,623)	0	(208,623)	(208,623)	Budget will be spent
Trees And Landscapes	244,360	244,360	44,844	244,360	0	244,360	244,360	Budget virement within cost centre of £30,000 between Grounds Maintenance Special Projects to Alternative Grassland Management
Total	325,352	371,421	(984,967)	389,421	18,000	258,117	258,117	
Total Climate Change, Leisure and Community	2,441,726	2,499,295	(536,562)	2,554,312	55,017	2,372,890	2,372,890	

Annex B

CCLC Committee Explanations of revenue supplementary estimates, variances to be managed and virements reported this Period

Supplementary Estimates

Climate Change, Leisure and Community					
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £	2024/25 £	2025/26 £
Watersmeet	Premises	Change in Business rates ratable value	3,381	3,381	3,381
Aquadrome	Supplies and Services	Algae Management Control System budget transferred from Capital programme as identified as revenue spend	22,500	22,500	22,500
Grounds Maintenance	Transport	Inflationary increase to Transport contract	6,136	6,136	6,136
Total Leisure			32,017	32,017	32,017
Total Climate Change, Leisure and Community			32,017	32,017	32,017

Variances to be managed

Climate Change, Leisure and Community					
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £	2024/25 £	2025/26 £
Aquadrome	Premises	Repair works to damaged parts of sewage pumps at the Aquadrome	5,000	-	-
Total Leisure			5,000	0	0
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £	2024/25 £	2025/26 £
Environmental Maintenance	Third Party Payments	An overspend of £18,000 is predicted on the disposal of gas canisters. We are currently piggy backing off of the current HCC contractor but we are in discussion with HCC to see if we can dispose of canisters at the Recycling Centres and if so whether this would be at a more favourable rate. We have no option than to collect and dispose of fly tips so likely that we will see an overspend on this budget which can be managed by utilising underspends elsewhere.	18,000	-	-
Total Sustainability and Climate			18,000	0	0
Total Climate Change, Leisure and Community			23,000	0	0

CCLC Committee Explanations of revenue supplementary Estimates, variances to be managed and virements reported this Period cont.

Virements

Climate Change, Leisure and Community					
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £	2024/25 £	2025/26 £
Community Development	Supplies and services	To spend ringfenced Household Support Fund grant	55,000	-	-
	Income	Receipt of ringfenced Household Support Fund grant	(55,000)	-	-
Community & Leisure Grant	Supplies and Services	Budget transferred to Leisure to deliver Arts on Prescription and Health Projects	(13,000)	-	-
Total Community Partnerships			(13,000)	0	0
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £	2024/25 £	2025/26 £
Abbots Langley Project	Supplies and services	To spend S106 funding for projects	159,000	-	-
	Income	S106 funding for projects	(159,000)	-	-
Community Arts	Supplies and Services	Budget transferred from Community Partnerships to deliver Arts on Prescription projects	6,500	-	-
	Supplies and services	To spend ringfenced Warner Brothers grant for Arts in the Park event	1,000	-	-
	Income	Receipt of ringfenced Warners Brothers grant for Art in the Park event	(1,000)	-	-
Play Development - Playschemes	Employees	Budget transferred to Contract Hire to facilitate the hiring of a new electric van	(5,556)	(5,556)	(5,556)
	Supplies and Services	Budget transferred to Contract Hire to facilitate the hiring of a new electric van	(900)	(900)	(900)
	Transport	Budget transferred from Agency Staff, Temporary Staff and Advertising to facilitate the hiring of a new electric van	6,456	6,456	6,456
	Supplies and services	To spend ringfenced HAPpy grant	9,270	-	-
Sports Devel - Sports Projects	Income	Receipt of ringfenced HAPpy grant	(9,270)	-	-
	Supplies and Services	Budget transferred from Community Partnerships to deliver Health projects	6,500	-	-
	Supplies and services	To spend ringfenced Lawn Tennis Association grant	5,550	-	-
	Income	Receipt of ringfenced Lawn Tennis Association grant	(5,550)	-	-
	Supplies and services	To spend ringfenced Together Fund grant	3,770	-	-
Income	Receipt of ringfenced Together Fund grant	(3,770)	-	-	
Total Leisure			13,000	0	0
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2023/24 £	2024/25 £	2025/26 £
Climate Change	Supplies and services	To spend ringfenced Social Housing Decarbonisation Fund grant	986,152	-	-
	Income	Receipt of Social Housing Decarbonisation Fund grant	(986,152)	-	-
Trees & Landscapes	Premises	Budget transferred to Alternative Grassland Management from Grounds Maintenance Special Projects	(30,000)	(30,000)	(30,000)
	Supplies and Services	Budget transferred from Grounds Maintenance Special Projects to Alternative Grassland Management	30,000	30,000	30,000
Total Sustainability and Climate			0	0	0
Total Climate Change, Leisure and community			0	0	0

Annex C

CCLC Medium term capital investment programme

Climate Change, Leisure & Community												
Community Partnerships	Original Budget 2023/24 £	Latest Budget 2023/24 £	P4 Spend To Date £	Forecast Outturn 2023/24 £	Variance £	Latest Budget 2024/25 £	Proposed 2024/25 £	Variance £	Latest Budget 2025/26 £	Proposed 2025/26 £	Variance £	Comments
Capital Grants & Loans	0	0	0	0	0	20,000	20,000	0	20,000	20,000	0	Budget will be spent
Community CCTV	6,000	11,720	0	11,720	0	6,000	6,000	0	6,000	6,000	0	Budget will be spent
Sub-total Community Partnerships	6,000	11,720	0	11,720	0	26,000	26,000	0	26,000	26,000	0	
Leisure	Original Budget 2023/24 £	Latest Budget 2023/24 £	P4 Spend To Date £	Forecast Outturn 2023/24 £	Variance £	Latest Budget 2024/25 £	Proposed 2024/25 £	Variance £	Latest Budget 2025/26 £	Proposed 2025/26 £	Variance £	Comments
Denham Way MUGA	0	10,000	9,852	30,000	20,000	0	0	0	0	0	0	Capital funding of £20,000 from HS2
Barton Way MUGA	0	2,449	4,058	2,449	0	0	0	0	0	0	0	Budget will be spent
Aquadrome	22,500	22,500	0	0	(22,500)	22,500	0	(22,500)	22,500	0	(22,500)	Spend identified as Revenue costs, budget to be transferred to Revenue
Aquadrome Bridge Replacement	0	0	0	0	0	0	320,524	320,524	0	0	0	CIL spend approved for 2024/25 at Full Council 11th July 2023
Watersmeet Electrical	23,000	26,234	1,464	26,234	0	0	0	0	0	0	0	Budget will be spent
South Oxhey Playing Fields	468,750	457,330	333,728	457,330	0	0	0	0	0	0	0	TRDC project due to complete in August, tennis courts will be completed in the Autumn by the Lawn Tennis Association
Watersmeet Projector	80,000	80,000	37,744	80,000	0	0	0	0	0	0	0	Budget will be spent
Scotsbridge-Chess Habitat	8,190	8,190	0	8,190	0	0	0	0	0	0	0	Project being led by Countryside Management Service in partnership with the Environment Agency
Open Space Access Improvements	60,000	75,390	17,268	75,390	0	60,000	60,000	0	60,000	60,000	0	Budget will be spent
Improve Play Area-Future Schemes	115,000	120,680	0	120,680	0	120,000	120,000	0	120,000	120,000	0	Budget will be spent
Aquadrome-Whole Life Costing	11,000	11,000	0	11,000	0	11,000	11,000	0	11,000	11,000	0	Budget will be spent
Replacement Ground Maintenance Vehicles	264,000	264,000	0	264,000	0	540,000	540,000	0	540,000	540,000	0	Budget will be spent
Watersmeet-Whole Life Costing	20,000	20,000	4,528	20,000	0	20,000	20,000	0	20,000	20,000	0	Budget will be spent
Pavilions-Whole Life Costing	11,000	11,000	0	11,000	0	11,000	11,000	0	11,000	11,000	0	Use of Pavilions under review
Outdoor Fitness Zones	27,200	136,000	128,057	136,000	0	0	0	0	0	0	0	Budget will be spent
Sub-total Leisure	1,110,640	1,244,773	536,699	1,242,273	(2,500)	784,500	1,082,524	298,024	784,500	762,000	(22,500)	
Sustainability & Climate	Original Budget 2023/24 £	Latest Budget 2023/24 £	P4 Spend To Date £	Forecast Outturn 2023/24 £	Variance £	Latest Budget 2024/25 £	Proposed 2024/25 £	Variance £	Latest Budget 2025/26 £	Proposed 2025/26 £	Variance £	Comments
Cemetery-Whole Life Costing	5,000	5,000	170	5,000	0	5,000	5,000	0	5,000	5,000	0	Budget will be spent
Sub-total Sustainability & Climate	5,000	5,000	170	5,000	0	5,000	5,000	0	5,000	5,000	0	
Total Climate Change, Leisure & Community	1,121,640	1,261,493	536,869	1,258,993	(2,500)	815,500	1,113,524	298,024	815,500	793,000	(22,500)	

Annex D

CCLC Explanations of capital variances reported this Period

Description	Details of Outturn Variances to Latest Approved Budget	2023/24 £	2024/25 £	2025/26 £
Climate Change, Leisure & Community				
Denham Way MUGA	Capital funding of £20,000 received from HS2	20,000	0	0
Aquadrome	Spend identified as Revenue costs, budget to be transferred to Revenue	(22,500)	(22,500)	(22,500)
Aquadrome Bridge Replacement	CIL spend approved for 2024/25 at Full Council 11th July 2023	0	320,524	0
Total Climate Change, Leisure & Community		(2,500)	298,024	(22,500)